

33

Minutes of the IGAC meeting held on 12/06/2017
at 2pm.

The participants are:

SINO	NAME	Designation	Signature
01	Dr. K M Mathew	Principal	Mathew
02	Fr. Wilko Mathew	Member	Mathew
03	Mrs. Sheela S	Coordinator	Sheela
04	Mr. Jithin Joy Jose	Member	Jithin
05	Mr. Abhijith K. Divakar	Member	Abhijith
06	Mr. Manikandan S	Member	Manikandan
07	Mr. Bineesh Joseph	Member	Bineesh
08	Mr. Joy Augustine	Member	Joy
09	Mr. V.G Manoj Kumar	Member	Manoj

Meeting of the IGAC was held in the college council hall on 12/06/2017 at 2.00 pm to discuss about the various quality initiatives as well as the roles and responsibilities of the members of the institution in the academic year. Dr. K M Mathew, the Principal of the College, presided over the meeting. He welcomed members of the IGAC committee members. He invited the members to share their views. The meeting started with short prayer. The items in the agenda were taken one by one.

1. Resolved to confirm the minutes of the 10th meeting of IGAC held on 20/02/2017
2. Considered the academic activities of the College
Resolved to bear out the communication pertinent to the academic activities like Teaching and learning process, admission criteria,

standards and guidelines

3. Considered the different celebrations like women's farewell day, sports day etc.
Resolved to plan well to celebrate all these days. Further it was also discussed regarding the mobilization of chief guest for the same.
4. Considered the NSS & RRC Activities
Decided to increase the number of activities pertaining to NSS and RRC, promoting social welfare and awareness among student members.
5. Considered the Department Association activities.
Resolved to conduct symposium, workshops, seminar etc, periodically paving the way for knowledge dissemination and also meet the social needs.
6. Considered to conduct the Internal Academic Audit.
Resolved to plan and get ready the files pertaining to Internal Academic Audit. Support of the members, for sharing their rich knowledge & wide experience for furthering the mission of the S&A.C.

The meeting came to an end at 4pm.

Amul

Sheela S.
IOAC Coordinator












Mathew

Dr. K.M. Mathew
Principal
Dr. K.M. MATHEW MA, M.Phil, Ph.D
PRINCIPAL
JPM ARTS AND SCIENCE COLLEGE
Kanchiyar P.O., Labakkada

Minutes of the IOAC meeting held on 26/06/2017 at 3pm.

The participants are:

SINO	NAME	Designation	Signature
01	Dr. K.M Mathew	Principal	
02	Fr. Likto Mathew	Member	
03	Mrs. Sheela S	Coordinator	
04	Mr. Jithun Joy Jose	Member	
05	Mr. Abhijith K. Divakar	Member	
06	Mr. Manikandan S	Member	
07	Mr. Bineesh Joseph	Member	
08	Mr. Joy Augustine	Member	
09	Mr. V.G. Manoj kumar	Member	

The IOAC meeting was held in Principal's Office on 26th June 2017, at 3pm to discuss about the functioning of the institution, follow-up, roles and responsibilities of the members of the institution. The principal chaired the meeting. He invited all the members to share their views.

The items in the agenda were taken for discussion one by one.

1. Considered the minutes of the 11th IOAC meeting held on 12/06/2017.

Resolved to confirm the minutes of the 10th meeting of IOAC.

2. Considered the SMS way of communication to parents. Resolved to update the contact numbers of parents in the database to send sms communication.

more effectively.

3. Considered the admissions guidance to students of UG/PG during the academic year 2017-18.

Resolved to guide the faculty members to formulate some strategy on admission guidance to candidates for UG/PG 2017-18.

4. Considered the updating of college website.

Resolved to upload information about all departments.

5. Considered the Research output of teachers.

Resolved to encourage the faculty members to take necessary steps to get PhD registration within a year.

All Departments elected the department Secretary for the 2017-18 academic years. A brief plan on the academic and non-academic activities of the department for the year was presented by the HODs. An International IT fest "Fenster 17" was conducted by Computer Science Department. Discussed on placement oriented activities for the 3rd year BCA students and the need to improve their communication skill. Dept of Economics decided to provide sufficient library books for the students and to request management to provide some more journals for their academic excellence. BBA department inaugurated the Ceremony of 'Inspira 17'.

Dr. KM Mathew, proposed the Vote of Thanks to all the members of the IQAC Committee and expressed his gratitude for their sustained involvement and for making the meeting a grand success.

4-30pm

The meeting came to an end at

Shree

Sheela S
IQAC Coordinator



Matter

Dr. K.M. Mathew
Principal.

Dr. K.M. MATHEW MA, M.Phil, Ph.D
PRINCIPAL
JPM ARTS AND SCIENCE COLLEGE
Kanchiyar P.O., Labbakkada

Minutes of the IOAC meeting held on 16/10/20
at 10.30 am.

'The participants are'

SINO	NAME	Designation	Signature
01	Dr. KM Mathew	Principal	Mathew
02	Fr. Wilko Mathew	Member	Wilko Mathew
03	Mrs Sheela S	Coordinator	Sheela
04	Mr. Jithun Joy Jose	Member	Jithun
05	Mr. Abhijith K. Divakar	Member	Abhijith
06	Mr. Manikandan S	Member	Manikandan
07	Mr. Bineesh Joseph	Member	Bineesh
08	Ms. Joy Augustine	Member	Joy
09	Mr. V.G. Manoj kumar	Member	Manoj

The IOAC meeting was held in Principals office. Principled Dr. KM Mathew presided over the meeting. The meeting started at 10.30 am.

The items in the agenda were taken for discussion one by one.

1. Considered the 12th IOAC Committee meeting held on 26/06/2017.

Resolved to confirm the minutes of the 11th meeting of the IOAC.

2. Considered Orientation programme for BBA and BCA students of 2017-18 batch.

Resolved to conduct orientation programme for BBA/BCA students in coming years.

3. Considered the modifications in the curriculum and syllabus.

Resolved to plan well to implement the changes.

4. Considered the conduct of ensuing practical examination.

Resolved to conduct the ensuing practical examination candidly and diligently.

5. Considered the R&D Activities.

Resolved to encourage the faculty members to involve in R&D activities so as to strengthen the knowledge of the self and promote the quality of the institution.

Computer Science Dept. reported about the study tour and industrial visit conducted for the final year students of BCA.

The BBA Dept conducted a Flower show in collaboration with Rotary club, Kattapana.

The Coordinator proposed vote of thanks. Meeting ended at 11-35 am.

Shree
Shree S
IOAC Coordinator



Mathew
Dr. K.M. Mathew
Principal
Dr. K.M. MATHEW MA, M.Phil, Ph.D
PRINCIPAL
JPM ARTS AND SCIENCE COLLEGE
Kanchiyar P.O., Labbakkada

Minutes of the IGAC meeting held on 07/02/2018
at 2.30 pm.

The participants are:

SINO	NAME	Designation	Signature
01	Dr. K M Mathew	Principal	Mathew
02	F. Likto Mathew	Member	Likto
03	Mr. Sheela S	Coordinator	Sheela
04	Mr. Jithun Joy Jose	Member	Jithun
05	Mr. Abhijith K. Divakar	Member	Abhijith
06	Mr. Manikandan S.	Member	Manikandan
07	Mr. Bineesh Joseph	Member	Bineesh
08	Mr. Joy Augustine	Member	Joy
09	Mr. V.G. Manoj kumar	Member	Manoj

The meeting was held in Principal's office at 2.30 pm. The Coordinator welcome the Principal and members. Principal Dr. K M Mathew chaired the meeting. The meeting commenced at 2.30 pm.

The items in the agenda were taken for discussion one by one.

1. Considered the 13th IGAC meeting held on 16/10/2017.

Resolved to confirm the minutes 12th meeting of IGAC.

2. Considered the Remedial classes.

Resolved to conduct remedial classes for the students those who are weak in Mathematics.

3. Considered the uniformity in the syllabus content and Subject Code.

Decided to conduct workshop on the curriculum and syllabus for teachers.

4. Considered the Communication with parents.

Recommended class teachers on regular contact with parents and let them informed of the performances of their ward. All elements of irregularities also be reported to parents with a request to intervene on such matters.

5. Considered the results in the semester examinations.

Resolved to take extra effort to bring better results in the semester examinations and also to strengthen remedial classes.

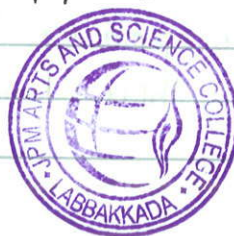
BBA department arranged remedial classes for slow learners of the 2nd and 3rd year. Feedback has been collected on add-on course and analyzed. Dept. of Commerce evaluated the progress of the project work of final year UG and PG students and conducted model viva.

Dept. of Tourism organized a 'Hidden Destination visit' for the 2nd semester students. They visited the Airport and Anchuray. Anchuray is an under developed tourist destination in Idarkki District. They arranged a Travel Agency Training programme for the IV semester students and celebrated National Tourism day.

Coordinator Proposed Vote of thanks.

The meeting ended at 4 pm.

Shreela
SHREELA J
IQAC Coordinator



Matter
Dr. K.M. Mathew
Principal
Dr. K.M. MATHEW, B.A., M.A., Ph.D.
PRINCIPAL
JPM ARTS AND SCIENCE COLLEGE
Kanchiyar P.O., Labakkada